



## Instituto do Petróleo e Geologia – Instituto Público (IPG)

### Letter of Invitation

RFB/NCB/004/IPG/XI/2021

Dili, 15 December 2021

1. The Instituto do Petróleo e Geologia – Instituto Público (IPG) of the Government of Timor-Leste is inviting proposals from qualified national supplier for the: **Supply of New Vehicles.**
2. Funding for these services will be made from the Instituto do Petróleo e Geologia – Instituto Público (IPG), Dili, Timor-Leste.
3. The project is located in Instituto do Petróleo e Geologia – Instituto Público (IPG), Dili, Timor-Leste.
4. The Scope of Goods and Related Services covers conducting the Supply of New Vehicles.
5. A supplier will be selected under the **Quality and Cost Based Selection (QCBS)** procedures as describe in the NCB documents.
6. The bidding shall be conducting as a two envelope procedure, wherein the Technical Proposal and Financial Proposal shall be submitted together in separately-sealed envelopes.
7. Interested national suppliers may obtain further information from:  
**Ms. Theresia Ida S. Lebre**  
*Interim Procurement Team Leader*  
*Instituto do Petróleo e Geologia – Instituto Público (IPG)*  
[tlebre@ipg.tl](mailto:tlebre@ipg.tl)  
*Rua: Delta 1, Aimutin, Comoro, Dili, Timor-Leste*  
*Telf. (+670) 3310 179*
8. Participation in this bidding process is open to all interested national suppliers. The attention of interested suppliers is drawn to the qualification requirements detailed in the NCB.




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9. The NCB is available free-of-charge to any interested national suppliers by sending a writing request by email after which a PDF copy of the NCB will be sent also by email **or** the interested suppliers may download the PDF copy of the NCB in the IPG website at [www.ipg.tl](http://www.ipg.tl).
10. A pre-bid meeting will be held at **10.00 hour's** local time on **17 December 2021** at the same address specified above.
11. The proposal must be received in the Tender Box located at the same address specified above no later than **15.00 hours** local time on **21 December 2021**. Late proposals will be rejected.
12. Technical Proposal will be opened immediately after the closing time for the submission of the proposals at the same address specified above in the presence of suppliers who wish to attend.

This Letter of Invitation does not obligate the IPG to execute a contract nor does it commit the IPG to pay any costs incurred in the preparation and submission of the quotations. Furthermore, the IPG reserves the right to reject any and all offers, if such action is considered to be in the best interest of the IPG.

Sincerely,



**Mr. Gabriel Gaspar Aparício de Oliveira**  
President of IPG

