Instituto do Petróleo e Geologia – Instituto Público (IPG)

REQUEST FOR QUOTATION
Supply of Grinding and Pressing

Public procurement procedure under the Decree Law No. 10/2005, of November 21, on the Provisioning Judicial Regime (PJR), as amended, and Decree-Law no. 12/2005, on the Legal Regime of Public Contracts, of 21 November, for the supply of **Grinding and Pressing** for the Institute of Petroleum and Geology, IP of the Democratic Republic of Timor-Leste.

Please provide your quotation for the supply of **Grinding and Pressing** and related services should be submitted to the Instituto do Petróleo e Geologia – Instituto Público (IPG), Rua Aimutin, Dili, Timor-Leste or by email to tlebre@ipg.tl or clopes@ipg.tl before 17:00 OTL, **07 September 2021.**

RFQ NAME	**Supply of Grinding and Pressing**	**RFQ No.**	**009/IPG-PROC/VII/2021**

No	Description	Quantity	Unit Price	Total Price
1	**Supply of Grinding and Pressing**	1		
			TOTAL	
Delivery period *(to be completed by suppliers)*				
Final Delivery destination			Instituto do Petróleo e Geologia – Instituto Público (IPG), Rua Aimutin, Dili, Timor-Leste	
Warranty Period *(To be completed by suppliers)*				
Quotation validity period			60 days	
Manufacturers Authorization			Required	
Performance Security			5% of the total amount of the contract must be provided until goods are received by purchaser and will return it to vendor once the date of contract terminated.	
Gabriel G. A. de Oliveira **President of IPG** **16 August 2021**			(sign & stamp) Vendor's Authorized Officer Date	
We certify that we comply with eligibility requirements of instructions to vendor's clauses 2ª to 2d. (Overleaf). If our offer is accepted, we undertake (a) to deliver goods & services in accordance with our offer above (b) to abide by this quotation for the Validity Period stated above.				

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Specifications Required

Grinding and Pressing
Specifications Intended to acquire a crusher with the following characteristics; • Jaw crusher BB200 or equivalent • Applications: coarse and pre-crushing • Feed material: medium-hard, hard, brittle, tough • Material feed size <90mm • Final fineness < 2mm • Material of grinding tools steel 1.1750 (for heavy-metal free grinding) • Jaw width 90 x 90mm • Gap with setting 0-30mm with scale display • Collector capacity 5l • Drive power 1.5 KW • Continuous grinding • A granulator with the following characteristics; • Disc mill DM200 or equivalent • Applications: preliminar and fine grinding • Feed material: medium-hard, hard, brittle • Material feed size < 20mm • Final fineness <100 µm • Material of grinding tools manganese steel • Gap with setting 0.1-5 mm continuous • Collector capacity 2.5l • Drive power 1.5 KW A mill with the following characteristics; • Vibratory disc mill RS200 • Applications: size reduction, mixing, triturating • Feed material: medium-hard, hard, brittle, fibrous • Material feed size < 15 mm • Final fineness < 20 µm • Material of grinding tools steel 1.1750 (for heavy-metal free grinding) • Jaw width 90 x 90mm • Grinding jar size 250ml • Setting of grinding time digital, 00:01 to 99:59 • Drive power 1.5 KW A mill for grinding geochemical samples free from contamination RM200 with the following characteristics; • Mortal grinder RM200 or equivalent • Applications: grinding, mixing and triturating, dry and wet • Feed material: soft, hard, brittle, pasty • Material feed size < 8 mm • Final fineness < 10 µm • Grinding chamber volume 700 ml

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- Setting of pestle pressure vertical by adjusting knob + scale, horizontal by adjusting knob + visual/acoustic contrl
- Setting of scraper pressure by adjusting knob + visual control
- Material of grinding tool agate
- Jaw width 90 x 90mm
- Setting of grinding time digital, 1-99 min/ continuous operation

And a press for pellets of fine material and for the disintegration of coarse samples of larger dimensions, with the following characteristics;

- Pellet press PP25 or equivalent
- Application preparation of pellets for spectral analyses
- Max. pressure 25t, hydraulic press with manual operation
- Pressure force 1-25t
- Dies diameter 30mm/40mm

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Instruction to Vendors

1. **Scope**
   a. The purchaser is the Instituto do Petróleo e Geologia – Instituto Público (IPG), Rua Aimutin Comoro, Dili, Timor-Leste.
   b. This request for Quotation applies to the purchase of **Grinding and Pressing** and related services.
2. **Vendor Eligibility – The vendor's firm must**
   a. Be a bona fide business unit known by the Purchaser to be suitably qualified, experienced and financial resourced (Profile Company includes; copy of Valid Business Registration, copy of Valid Certificate of Debt, copy of Tax Identification Number, copy of Bank Statement and copy of contract for similar project with government and agencies client).
3. **Responding to the Request for Quotation**
   a. The Vendor shall verify the description and specification of all items.
   b. The vendor shall enter unit prices and total price on the Request for Quotation form.
   c. The Vendor shall verify its agreement with stated provisions for quotation validity, delivery period, warranty period, manufacturer's authorization and performance security. All variations from stated conditions shall be explained in a covering letter.
4. **Quotation Price:**
   a. All prices should be quoted in US Dollars include 10% of tax to Timor-Leste Tax Authority.
   b. Prices shall be fixed for the duration of the specified period for delivery.
   c. Unless otherwise stated, the quotation shall be for the fully quantity stated on the Request for Quotation.
5. **Quotation Submission**
   a. Suppliers may present more than one quotation, as long as it is for different goods that correspond to a similar description or specification.
   b. Quotation should be submitted to the **Instituto do Petróleo e Geologia – Instituto Público (IPG), Rua Aimutin Comoro, Dili,** or by email no later than the specified time and date.
   c. The procurement service reserves the right to retain and open late quotations if the number of quotations received is less than three.
   d. The language shall be: **English.**
   e. The result of the quotation evaluation shall be advised, denoting the successful vendor and unsuccessful vendors.
6. **Quotation Evaluation and Contract Award**
   a. Quotation shall be evaluated to establish substantial responsiveness to eligibility requirements, technical description/specification, quantity and commercial conditions.
   b. Award notification shall be effected through the issuance of a Purchase Order by the Purchaser.
   c. The vendor shall confirm acceptance of the Purchase Order by email or by taking the Order in Original.
   d. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations, or to cancel the quotation process at any time prior to award.
7. **Performance Security**
   a. If a Performance Security is required, the Purchaser shall issue a Letter of Acceptance which shall serve as notification of award.
   b. The vendor shall provide a Performance Security within seven days, in the amount specified in the Request for Quotation.

   For notices the Purchaser's address shall be:
   Instituto do Petróleo e Geologia – Instituto Público (IPG)
   Rua. Delta 1, Aimutin, Comoro, Dili, Timor-Leste
   City: Dili
   Country: Timor-Leste
   Electronic mail address: tlebre@ipg.tl or clopes@ipg.tl

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8. **Payment**

Payment shall be made in following manner:

a. 100 (hundred) percent of the Contract Price of Goods shall be paid within thirty (30) days of presentation of claim supported by a certificate completion from the Purchaser declaring that the Goods have been delivered and that all other contracted services have been performed.

b. The currency for payment shall be: **US Dollars only.**

9. **Corrupt & Fraudulent Practices**

The purchaser requires that Vendors observe the highest standards of ethics during the procurement and execution of RDTL government contracts, to the extent that corrupt, fraudulent, collusive and coercive practices and conflict of interest occurring in quotation, delivery and completion processes may result in disqualification, termination of purchase order and penal sanctions.

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